

## REQUEST FOR INTERNET ACCESS

I am formally requesting for internet access through Department of Information Technology (DIT) for the following employee.

**Employee Information:**

**First Name:**

\_\_\_\_\_

**MI:**

\_\_\_\_\_

**Last Name:**

\_\_\_\_\_

**Department/Program Name:**

\_\_\_\_\_

**Phone Number:**

\_\_\_\_\_

**Fax Number:**

\_\_\_\_\_

**Department/Program Mailing Address:**

\_\_\_\_\_

**Department/Program site Location:**

\_\_\_\_\_

**Current Email Address:( If none, would you like one assigned? Yes \_\_No \_\_ )**

\_\_\_\_\_

**Notice:**

**I understand the following, and agree that Department of Information Technology, reserves the right to deny internet services at anytime to the employee mentioned, in the section labeled "Employee Information:". DIT is not responsible for connecting our office via dialup, direct circuit, or frame relay circuit to the existing Navajo Nation infrastructure, only to recommend solutions for connecting our office or local area network.**

**Employee Signature:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_

**Supervisor Name: (Please Print)**

\_\_\_\_\_

**Date:**

\_\_\_\_\_

**Supervisor Signature:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_

**Network Manager:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_

**Please be Advised: Allow up to 5 working days to process**